

Chief, Operations and Liaison Branch
Chief, Payroll and Travel Branch

4 October 1956

Chief, Finance Division

Home Service Transfer Allowance

25X1A

REF

(a)
(b)

1. As a result of representations made by various operating components, action is being initiated to provide for execution of the certificate required by paragraph 4(b) of reference (a) by a principal Administrative Officer of the career service of the claimant or the operating official concerned.

2. Reference (b) is being amended to provide that claims originating in the DD/P offices will be forwarded to the Career Service Board concerned for execution of the certificate and return to the originating Division or Staff for signature of the appropriate Approving Officer.

3. Consistent with the above indication of the intent of regulations, claims for the Home Service Transfer Allowance, if otherwise in order, will be processed for payment if the certification required by paragraph 4(b) of reference (a) is executed by a Senior Administrative official of the Career Service Board concerned and the claim is approved by an appropriate staff or division Approving Officer.

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